



Department of Administration
Purchasing Division

Tom Barrett
Mayor

Sharon Robinson
Director of Administration

Rhonda U. Kelsey
City Purchasing Director

February 24, 2020

ADDENDUM NO. # 3

Bid #17148 – VSC for Background Checks
Original Closing Date: 02/06/2020 @ 2:00 PM CST
New Closing Date: 03/05/2020 @ 2:00 PM CST

NOTICE TO BIDDERS:

On 01/15/2020, you received notice of the above subject bid.

Please Note:

1. **The closing date for Bid 17148 has been extended to Thursday, 03/05/2020. We are working on the responses to bidders questions.**
2. **The Basic Background check does not need Education Verification, we are removing that requirement.**
3. **The Basic and Comprehensive Background Checks should both include a National Search.**

This certificate is to be signed and submitted with your bid response and returned before 2:00 PM of the closing date to the Department of Administration – Purchasing Division, Room 601, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

ANY ADDENDUM NOT RECEIVED BY 2:00 PM ON 03/05/2020 MAY RESULT IN BID REJECTION.

Sincerely,

Diana Herrejon

This is to certify that I/we have read the above and have incorporated it in my/our bid.

DATE: _____ SIGNED: _____

NAME OF FIRM: _____

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